

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: September 8, 2015
Re: Village Hall Use for July & August 2015

Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of July & August 2015:

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Non-profit organization meeting; 50 th Wedding Anniversary Party; Non-profit farewell banquet	3	\$1,000
Community Use —Board of Managers' Monthly Meeting; Charter Revision Committee Meeting	2	\$0.00
Fee Waiver Use/Public Use —Chevy Chase @ Home Events (2); Section 5 Monthly Meeting	3	\$0.00